MINUTES

OF THE

NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: January 14, 2010

TIME: 9:00 a.m.

PLACE: Holiday Inn

Raleigh, North Carolina

SUBMITTED BY: Terry Wright

Director

MEMBERS PRESENT: MEMBERS ABSENT:

Brad Smith None

Doc Hoggard Mack Donaldson Courtney Brown Larry McClellan Johnny Phillips Richard Lee

STAFF PRESENT

Director Terry Wright

Deputy Director Anthony Bonapart

Board Secretary Nan Williams

Attorney Charles McDarris

Training Officer Tim Pressley

Field Services Supervisor Larry Liggins

VISITORS

Robert Kobb Keith F. Pendleton
Jason Lindquist Vatuan Wilcox
Tom West Stephen N. Wheeler
Duncan Hubbard Mark Mitchell
Dale Kibler Brian Summerlin

Kevin CooperTerry SteinhauerJosh DyerEdward Browning

Sherry Coury
Sherry Coury
Brad Smith
Casey Mock
Frin Nord
John McDonald
Darious Taylor
Frank Hardee
Homer Weaver
Malcolm Burchett
John McDade
Adam Irving Jr
Steven C. Holloway

Jon English Albert D. Sonbert
Abraham Warren Jr Ramiro Espappagoza

Chrisi Sonbert Jeff Haigler

Jim McNeey

CALL TO ORDER

9:00 a.m. The January 14, 2010 meeting of the North Carolina Alarm Systems Licensing Board was called to order by Chairman Smith.

In accordance with the State Ethics Law, Attorney Charles McDarris read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matters coming to this Board today, please identify the conflict or appearance of conflict and refrain from any deliberation and vote in that particular matter."

Mr. Smith welcome guests.

MR. HOGGARD MADE A MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 19, 2009 BOARD MEETING. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.

MR. HOGGARD MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. BROWN. MOTION CARRIED.

MR. BROWN MADE A MOTION TO APPROVE THE REGISTRATION REPORT AS PRESENTED. SECONDED BY MR. PHILLIPS. MOTION CARRIED.

Mr. Brown reported that he and Mr. Phillips met as the Grievance Committee on January 13, 2010 from 1:00 p.m. to 3:40 p.m. The following individuals were present: Mr. Jerry Creech, Mr. Tom West, Mr. Jasen Lindquist, Mr. Nathan Wilcox, Mr. Larry Hendrix, Mr. Jim Carroll, Mr. Dan Brown, Mr. Chris Stroud, and Mr. Todd Sale.

MR. BROWN MADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. LEE. MOTION CARRIED.

SPECIAL REPORTS AND PRESENTATIONS

1. Alarm Systems Business Licensing & Registration Requirements - The committee recommends renewal of 3 CEU's for this course.

MR. HOGGARD MADE A MOTION TO APPROVE THE COURSE AS PRESENTED. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.

UNFINISHED BUSINESS

None

OLD BUSINESS

None

NEW BUSINESS

Mr. Smith stated that IASIR had their conference after the last meeting and he had a telephone conference with them. Mr. Smith would like to get back involved with IASIR.

DIRECTOR'S REPORT

Mr. Wright presented the written report and advised that as of December 1, 2009, the combined budget balance was \$209,671.08. The Education Fund balance was \$37,818.86. As of January 12, 2010, the Board has 891 licensees and 4,687 registrants.

MR. MCCLELLAN MADE A MOTION TO ACCEPT THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY MR. PHILLIPS. MOTION CARRIED.

ATTORNEY'S REPORT

Mr. McDarris reported on the following consent agreements:

- 1. Rebecca L. McIntosh \$2,856.00 has been paid.
- 2. Michael Littleton \$1,948.40 4 equal payments of \$489.60 beginning December 1, 2009.
- 3. Michael Roberson \$2,856.00 due in full before his license is issued.
- 4. Jason Scheewe \$2,856.00 due in full before his license is issued plus pass Level I Course and have a NC Electrical License.
- 5. Linsey Ayers \$1428.00 2 equal payments of \$714.00 and must be paid in full before license issued.
- 6. Cornelius Williams \$6,038.30 to be paid in 3 installment payments.
- 7. Norwood Cox \$1428.00 has been paid.
- 8. David Taylor \$2,284.80 has been paid.

Mr. McDarris stated there are a number of hearings scheduled. Mr. McDarris stated that the Office of Administrative Hearings has imposed a filing appeal fee of \$20.00 to be charged to petitioners. Mr. McDarris is opposed to this fee and has filed his opinion with the Office of Administrative Hearings/Rule Division. Mr.

McDarris will monitor this and report at the next meeting. He will try to have the fee reduced or to have no filing fee.

RULES

- 1. 12 NCAC 11 .0203 Proposed Fee increase for licensing from \$350.00 to \$375.00 has been filed with the Rules Review Committee. It is slated to be heard on January 21, 2010 and has a proposed effective date of February 1, 2010.
- 2. 12 NCAC 11 .0302(a)(1) Proposed fee increases for registration from \$40.00 to \$45.00 has also been filed with the Rules Review Committee and is slated to be heard on January 21, 2010 with a proposed effective date of February 1, 2010.
- 12 NCAC 11 .0302(a)(4) Proposed reconsideration fee of \$10.00 for each registration that has been submitted but returned to the licensee for correctable errors has been filed with the Rules Review Committee and is slated to be heard on January 21, 2010 with a proposed effective date of February 1, 2010.
- 4. 12 NCAC 11. .0302 late renewal fee of \$20.00 has been filed and is still in the comment period. The comment period ends February 15, 2010 with a proposed effective date of April 1, 2010. In order to meet the April 1, 2010 deadline, the Board would have to hold a telephone conference to adopt the rule. If the Board adopts the rule at the March meeting, the rule would not become effective until May 1, 2010 at the earliest.
- 5. 12 NCAC 11 .0204 License renewal for military personnel has been filed with the Office of Administrative Hearings/Rule Division.
- 6. 12 NCAC 11 .0306 Registration renewal for military personnel has been filed with the Office of Administrative Hearings/Rule Division.
- 7. 12 NCAC 11 .0503 Rule to address online courses has been filed with the Office of Administrative Hearings/Rule Division.

Mr. McDarris stated that the possible bid for a 3rd party vendor to supply criminal record checks has been published and 11 companies submitted proposals. The PPSB/ASLB Committee met last week to review the proposals and narrowed it down to 3 companies.

Mr. McDarris has drafted a rule to address the use of unlicensed activity for basis of experience requirements. The Board shall not be able to use unlicensed activity to prove experience.

MR. HOGGARD MADE A MOTION FOR THE ATTORNEY TO MOVE FORWARD WITH THIS RULE. SECONDED BY MR. BROWN. MOTION CARRIED.

Mr. McDarris submitted a copy of the draft by-laws for the Board to review.

MR. SMITH MADE A MOTION FOR THE BOARD TO CREATE A SUB-COMMITTEE TO REVIEW THE DRAFT BY-LAWS. SECONDED BY MR. LEE. MOTION CARRIED.

It was agreed that Mr. Brown, Mr. Hoggard and Mr. Lee be the sub-committee. Mr. Brown will be the Chairman of the sub-committee.

Mr. McDarris stated that all members must attend the Board training. A class needs to be set up in the next couple of months. Mr. McDarris will be able to teach the class.

MR. HOGGARD MADE A MOTION THAT THE MEMBERS WILL ATTEND A TRAINING CLASS RIGHT AFTER THE NEXT BOARD MEETING ON THURSDAY, MARCH 25, 2010. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.

GOOD OF THE ORDER

MR. PHILLIPS MADE A MOTION TO ADJOURN. SECONDED BY MR. BROWN. MOTION CARRIED.

Meeting Adjourned:	9:40 a.m.		
		Terry Wright Director	
		Nan Williams Reporter	